

DKB, located at Tolboomweg 16, 3784XC Terschuur, The Netherlands, is responsible for the processing of personal data as stated in this privacy statement.

Contact details:

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The HR Manager is DKB's Data Protection Officer. He can be contacted at [hrm@dkbfoodsolutions.com](mailto:hrm@dkbfoodsolutions.com).

### **We process the following personal data**

DKB handles your data confidentially. Your personal data are processed and secured as carefully as possible. Your personal data are only shared with third parties if this is required by law. We process the following personal data:

- First name and surname
- Email address
- Cookies
- LinkedIn social media button

### **For what purpose do we process personal data**

DKB processes your personal data for the following purposes:

- Service (in compliance with legislation and regulation)
- Sending and targeting through the newsletter (when agreed to)

### **The cookies or similar technologies that we use**

Cookies are text messages that are saved on your computer, tablet or smartphone when you first visit a site. The cookies that we use are necessary for the website to function properly technically and for your convenience. They make sure that the website works as it should and remembers your preferred settings. We can also use them to improve our website. You can turn off cookies in your internet browser settings so that it does not save cookies. Further, all the information that has previously been saved can also be deleted in the browser's settings.

### **Social media**

The social media button on this website are included so that pages can be shared through the LinkedIn social media network. If you click on these buttons, your personal data will be processed by the relevant social media channel.

Read LinkedIn's privacy statement to see what this channel does with your personal data.

**Viewing, changing or deleting data**

You have the right to see, change or delete your personal data. You also have the right to withdraw any permission you may have given for the data processing, or to object to the processing of the personal data by DKB, and you have right to data portability. This means that you can submit a request to us to transfer the personal data that we have in a computer file to you or to an organisation that you specify. You can submit a request to view, change, delete, transfer your personal data or withdraw your permission, or object to the processing of your personal data to [hrm@dkbfoodsolutions.com](mailto:hrm@dkbfoodsolutions.com).

To ensure that the request to view the data was done by you, we will ask you to send a copy of your proof of identity with the request. Block out your passport photo, MRZ (machine readable zone i.e. the strip with numbers at the bottom of the passport), passport number and any identity code. In the case of the Netherlands, this is the Burgerservicenummer (BSN, citizen service number). This is to protect your privacy. We will respond to your request as quickly as we can, and definitely within four weeks. DKB would also like to draw your attention to your right to lodge a complaint at the Autoriteit Persoonsgegevens (the Dutch Data Protection Authority), the supervisory body in the Netherlands. To do so use the following link (in Dutch):

<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

**Changes to the privacy statement**

DKB may always change this privacy statement. The changes are published on the website. We recommend consulting this statement regularly to stay up to date on any changes.